Fairfield City School District:
Excellence, preparation for life, opportunities for all!

## BOARD OF EDUCATION MEETING AGENDA

May 19, 2016
REGULAR MEETING
CATHERINE D. MILLIGAN COMMUNITY ROOM
CALL TO ORDER
ROLL CALL
$\qquad$ Begley ___ Berding $\qquad$ Hare $\qquad$ Kearns $\qquad$ Shorter

PLEDGE OF ALLEGIANCE - Balena Shorter
PRESENTATIONS/RESOLUTIONS
A. Golden Apples - Donna Martin and Roger Martin

## RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)
Court Action 121.22 (G) (3) - Pending or Imminent Litigation
Motion to convene executive session: $\qquad$ ; 2nd $\qquad$
__ Begley ___ Berding ___ Hare__ Kearns ___ Shorter
President declares motion $\qquad$ .

President convenes executive session at $\qquad$ P.M.

President resumes regular meeting at $\qquad$ P.M.

## COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialog at this time. Presentations are limited to five (5) minutes each.

## SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

A. Personnel - Licensed

1. Resignations
a. Lincoln Butts, Middle, Principal
(effective June 30, 2016; for personal reasons)
b. Jennifer Curp, Senior High, Science
(effective at the end of the 2015-16 school year; for personal reasons)
c. Eileen Heaney, Senior High, Social Studies, 50\%
(effective at the end of the 2015-2016 school year; for personal reasons)
d. Patricia Wiedman, Fairfield Academy, Director
(effective June 30, 2016; for personal reasons)
2. Employment
a. Aileen Ernst, Middle School, Principal
(recommended for a new two-year administrative contract effective
July 1, 2016 - June 30, 2018, for 223 days, on the certificated administrative salary range 3 for a new position)
b. Kari Hansee, Academy, Director (recommended for a new two-year administrative contract effective
July 1, 2016 - June 30, 2018, for 213 days, on the certificated administrative salary range 2 for a new position)
c. Aaron Horne, Freshman School, Math
(recommended for a new one-year limited teaching contract for the 2016-17 school year, effective August 12, 2016; for a 50\% replacement position and 50\% new position)
d. Jessica Neal, Freshman School, Guidance Counselor (recommended for a new one-year limited teaching contract for the 2016-17 school year, effective August 12, 2016; for a replacement position)
e. Kayla Neal, District, School Psychologist (recommended for a new one-year limited teaching contract for the 2016-2017 school year; effective August 12, 2016, for a new position)
f. Emily Newton, Freshman School, Assistant Principal (recommended for a new two-year administrative contract effective July 1, 2016 - June 30, 2018, for 213 days, on the certificated administrative salary range 2 for a new position)
g. Cathy Ogilvie, District, Preschool Itinerant Teacher, additional 33\% contract (effective with the 2016-2017 school year; this brings her to $100 \%$ contract status)
h. New One-Year Limited Teacher contracts (effective with the 2016-2017 school year)

Andrew, Emily
Barnette, Amanda
Bolser, Kyle
Celek, Colin
Covert, Kristi-Anne
Day, Michael
Detherage, Teresa
Dodge, Gregory
Fernandez, Brittany
Hall, Renee
Hulley, Melissa
Hussel, Carol, 50\%
Knoth, Jennifer, 50\%
McLaughlin, Traci, . 50 FTE (contingent upon availability of Auxiliary funds through the state of Ohio)
Meier, Jennifer
Parker, Sharon, .964 FTE (contingent upon availability of Auxiliary funds through the state of Ohio)
Rosenbeck, Nicole
Ryan, Shelby
Sackenheim, Sarah, 1.0 FTE (contingent upon availability of Auxiliary funds through the state of Ohio)
Shepherd, James, . 479 FTE (contingent upon availability of Auxiliary funds through the state of Ohio)
Springer, Dawn
St. Clair, Kristen, 1.0 FTE (contingent upon availability of Auxiliary funds through the state of Ohio)
Walsh, Megan
i. New Two-Year Limited Teacher contracts (effective with the 2016-2017 school year)

Aguila, Sonia
Albrecht, Karen
Allen, Krista
Antonelli, Emily
Atkinson, Kerry
Banks, Kelsey
Barnett, Blake
Beals, Douglas, 33\%
Begley, Thomas
Braam, Mark
Bradley, Nicole
Braun, Kathryn
Brogdon, Jennifer
Bullock, Damon

Burnham, Laurie, 80\%
Chacksfield, Michael
Christy, Amanda
Clark, Susan
Cobbs, Michael
Cobey, Diane
Coburn, Morgan
Collins, Allison
Conrad, Tyler
Cooper, Gina
Coots, Amanda
Copeland, Taisha
Coppock, Melissa
Curp, Jennifer
Daniels, Robyn
Daugherty, David
Davis, W. Terell
Delanoy, Caroline
Dickhaus, Michelle
Donnelly, Sarah
Donohoue, Kate
Drake, Lanita
Escobar, Heidi
Estes, Logan
Etter, Kurt
Field, Justina
Finn, Nancy
Flaig, Kevin
Fletcher, Kevin
Ford, Kathryn
Frechtling, Jill
Gemperle, Andrea
Green, Erica
Grissom, Adam
Grosser-Schiering, Lisa
Guenther, Andrew
Harden, Craig
Harmon, Lauren
Harritos, Lisa
Hauser, James
Heis, Amber
Hembree, John
Hermeling, Margaret
Herper, Kelly
Hildreth, Dawn Warren
Hoelle, Heather
Hott, Matthew
Jester, Anita
Johnson, Landon

Jones, Michael
Jordan, Loletta
Kibler, Kathleen
Kimmel, Donna
King, Lenilyn
Knisley, Kimberly
Lawson, Ronda
Lemmel, Kelsey
Linn, Jennifer
Lloyd, Tina
Lykins, Cheryl
MacKinnon, Mary
Madden, Melissa
Maresco, Gabrielle
Mariol, Tiffany
Marlow, Stephanie
Martinkovic, Stephanie
Maloney, Stephen
Massie, Kelly
McCarthy, Ryan
McDonald, Sasha
McKee, Laura, 80\%
Meeron, Valerie
Meiners, Nicholas
Meyer, Allison
Meyer, Kelsey
Moore, Elizabeth
Moorefield, Cory
Morgan, Maisha
Nathan, Danielle
Neumann, Keith
Ninneman, Christine
Nugent, Audrey
Osborne, Samuel
Otto, Laura
Persiani, Angelica
Pesce, Lisa
Phillips, Lauren
Pohlman, Danielle
Printz, Jennifer
Reed, Craig
Richter, Meredith
Robey, Amanda
Royalty, Angela
Schindler, Chelsea
Schneider, Dawn
Schulz, Anthony
Shannon, Leslie
Sheehy, Jennifer, 50\%

Shepherd, Sue
Sheppard, Lora
Skirvin, Jennifer
Smith, Brian
Smith, Heather
Smith, Scott
Stenger, M. Jennifer
Stewart, Alejandra
Stover, Christina
Stumpf, Kelly
Super, Rhonda
Sweeney, Lauren
Tenkman, Stephanie
Terry, Leigh
Thomas, Annissa
Thompson, Tyna
Troy, Robin
Turner, Tina
Tyla, Matthew
Waldroff, Megan
Watkins, Latrice
Welsh, Kristine
Wessel, Madeline
Whitton, Tammy
Wilkerson, Mari
Wilson, Bradley
Wulker, Joseph
Yates, Candace
Youngkin, Katherine
Zboril, Christine
j. New Continuing Teacher Contracts (effective with the 2016-2017 school year)

Fielden, Kurt
Schur, Amanda
Sunderman, Theresa
k. Recommend approval of the supplemental contracts for extended service days for the 2016-2017 school year per FCTA Contract, Section 6.08.

1. Recommend approval of ten (10) extended service days for school psychologist Ray Soh for the 2016-2017 school year.
m . Recommend that the following persons be issued administrative contracts effective July 1, 2016, as defined below:
2. Karrie Gallo, Central Elementary Principal (effective July 1, 2016 June 30, 2019)
3. T. Kathy Gilbert, Special Services Director (effective July 1, 2016 June 30, 2020)
4. Paige Gillespie, East Elementary Principal (effective July 1, 2016 June 30, 2019)
5. Denise Hayes, North Elementary Principal (effective July 1, 2016 June 30, 2019)
6. Katie Pospisil, Secondary Curriculum Coordinator (effective July 1, 2016 - June 30, 2019)
7. Ann Schmitt, Preschool Supervisor (effective July 1, 2016 - June 30, 2019)
8. Bryan Siebenaller, Central Elementary Assistant Principal (effective July 1, 2016 - June 30, 2019)
9. Billy Smith, High School Principal (effective July 1, 2016 June 30, 2019)
n. Secondary Summer School Principal

Jennie Johnson
(The above-named person is recommended for employment as an administrator for the 2016 Secondary summer school program as noted, at a rate of $\$ 25.51$ per hour for eight hours daily during summer school, plus 30 additional hours to be distributed as needed before and after summer school, from May 9, 2016, through July 1, 2016; in addition July 11, 2016 through July 25, 2016, if needed, for EOC make-up classes and assessments.)
o. Secondary Summer School Teacher

Mallory Nelson
(The above-named person is recommended for employment as summer school teacher as needed at the rate of $\$ 25.51$ per hour from June 1, 2016 to August 15, 2016. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)
p. Elementary Summer School Tutors

## Amber Dahlhoff

(The above-named person is recommended for employment as a summer school tutor as needed at the rate of $\$ 25.51$ per hour from June 6, 2016 to July 29, 2016. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)
q. Home Instructors (including Home Instructors for Summer 2015-16)

Jennifer Steelman
(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of $\$ 25.51$ per hour, effective for the 2015-2016 school year.)
(All employment is contingent upon satisfactory submission of all required documents.)
Motion to accept the recommendations: $\qquad$ ; 2nd $\qquad$ __ Begley ___ Berding ___ Hare__ Kearns ___ Shorter

President declares motion $\qquad$ .
B. Personnel -- Classified

1. Resignations
a. Vickie Bost, Central, Educational Assistant (effective the end of the day May 31, 2016; for retirement purposes)
b. Kim Humphries, Cincinnati Christian, Auxiliary Services Clerk IV (effective the end of the 2015-2016 school year; for personal reasons)
c. Stephanie Johnson, Freshman, Food Service Assistant (effective the end of the day May 24, 2016; for personal reasons)
d. Catherine Seaman, Intermediate, Clerk IV (effective the end of the day June 10, 2016; for personal reasons)
2. Leaves of Absence
a. Vickie Bost, Central, Educational Assistant (effective May 4, 2016 through May 24, 2016; unpaid personal medical)
3. Employment
a. Elizabeth Stapleton, Central, Clerk IV (effective May 20, 2016; for a replacement position)
4. Promotion
a. Kelly Walton, Middle, Food Service Assistant promoted to Middle, Cook (effective August 12, 2016; for a replacement position)
(All employment is contingent upon satisfactory submission of all required documents.)

Motion to accept the recommendations: $\qquad$ ; 2nd $\qquad$
$\qquad$ Begley __ Berding $\qquad$ Hare __ Kearns $\qquad$ Shorter

President declares motion $\qquad$ .
5. Termination of employment of Pamela Sanders, District Maintenance, Custodian, effective May 20, 2016

Motion to accept the recommendation: $\qquad$ ; 2nd $\qquad$
$\qquad$ Begley __ Berding $\qquad$ Hare $\qquad$ Kearns $\qquad$ Shorter

## President declares motion

$\qquad$ .
C. Items for Board Discussion

1. School Fees - Lani Wildow
2. Five Year Forecast - Nancy Lane
D. Other Items for Board Action
3. Recommend the approval of the Memorandum of Understanding between O.A.P.S.E. \#568 and the Fairfield City School District regarding the hourly compensation of employees in the Electrician classification.
4. Recommend the approval of the using three (3) Fairfield City School District buses beginning May 31, 2016 through August 5, 2016 for Fairfield Parks and Recreation Department for transportation of students attending Adventure or Fun Camp. There is no cost to the District as all expenses are paid by the City of Fairfield.

Motion to accept the recommendations: $\qquad$ ; 2nd $\qquad$ __ Begley ___ Berding ___ Hare__ Kearns ___ Shorter

President declares motion $\qquad$ .

## TREASURER'S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

April 13, 2016 - Special Meeting
April 21, 2016 - Regular Meeting
B. Recommend approval of the financial reports for the month of April 2016.
C. Recommend approval of the 2015-2016 Amended Appropriations Resolution.
D. Recommend approval of the following donations:

1. Donations for the 2016 Arts Fair:
a. Fairfield Intermediate School PTC
b. Fairfield West Elementary School PTC
\$100
\$100

Total donations for 2016: $\mathbf{\$ 2 , 3 5 0 . 7 0}$
E. Recommend approval of the disposal of the following fixed assets:

| Tag Number | Description <br> 16585 <br> 17093 | Computer |
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| 17799 | Computer | Central Elementary |
| 17915 | Computer | Central Elementary |
| 18017 | Computer | Central Elementary |
| 18018 | Computer | Central Elementary |
| 18022 | Computer | Central Elementary |
| 18024 | Computer | Central Elementary |
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| CNBJH86681 | Printer | Intermediate School |
| DQXDB31 | Computer | Intermediate School |
| 97005086 | Mower | Maintenance |
| 02497L17RL | Mower | Maintenance |
| 07411A02RK | Mower | Maintenance |
| 23668F21RC | Mower | Maintenance |
| 6312 | VCR | Middle School |
| 6337 | VCR | Middle School |
| 7813 | VCR | Middle School |
| 7823 | VCR | Middle School |
| 7825 | VCR | Middle School |
| 11633 | Printer | Middle School |
| 11764 | Printer | Middle School |
| 12984 | VCR | Middle School |
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| 13317 | VCR | Middle School |
| 13336 | VCR | Middle School |
| 13358 | VCR | Middle School |
| 15025 | Projector | Middle School |
| 15715 | Printer | Middle School |
| 15922 | Computer | Middle School |
| 15939 | Computer | Middle School |
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| 15991 | Computer | Middle School |
| 16367 | Computer | Middle School |
| 16368 | Computer | Middle School |
| 16371 | Computer | Middle School |
| 16372 | Computer | Middle School |
| 16771 | Smartboard | Middle School |
| 17910 | Scanner | Middle School |
| 17967 | Printer | Middle School |
| 18825 | Computer | Middle School |
| 18931 | DVD player | Middle School |
| 18932 | DVD player | Middle School |
| 18933 | DVD player | Middle School |
| 19130 | Computer | Middle School |
| 19137 | Computer | Middle School |
| 19150 | Computer | Middle School |
| 19169 | Computer | Middle School |
| 19186 | Computer | Middle School |
| 19249 | Printer | Middle School |
| 20344 | Projector | Middle School |
| 20479 | Computer | Middle School |
| 20871 | Projector | Middle School |

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Computer
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Projector
Smartboard
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15123
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Printer
Projector
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Duplicator
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PDA
DVD player
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DVD player
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DVD player

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| 18955 | DVD player | Technology |
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| 18956 | DVD player | Technology |
| 18957 | DVD player | Technology |
| 18961 | DVD player | Technology |
| 19574 | Computer | Technology |
| 20134 | Printer | Technology |
| 21785 | Printer | Technology |
| 5 WYK111 | Computer | Technology |
| XB1411P7KSD | Computer | Technology |
| 12126 | Computer | Transportation |
| 16078 | Battery backup | Transportation |
| 17154 | Computer | Transportation |
| 17155 | Computer | Transportation |
| 17156 | Computer | Transportation |
| 17159 | Computer | Transportation |
| 18497 | Computer | West Elementary |
| 18501 | Computer | West Elementary |
| 18503 | Computer | West Elementary |
| 18504 | Computer | West Elementary |
| 18506 | Computer | West Elementary |
| 18511 | Computer | West Elementary |
| 18512 | Computer | West Elementary |
| 18513 | Computer | West Elementary |
| 18516 | Computer | West Elementary |
| 18517 | Computer | West Elementary |
| 18519 | Computer | West Elementary |
| 18521 | Computer | West Elementary |
| 18526 | Computer | West Elementary |
| 18533 | Computer | West Elementary |
| 18534 | Computer | West Elementary |
| 18535 | Computer | West Elementary |
| 18538 | Computer | West Elementary |
| 18539 | Computer | West Elementary |
| 18540 | Computer | West Elementary |
| 18541 | Computer | West Elementary |
| 18544 | Computer | West Elementary |
| 18549 | Computer | West Elementary |
| 18800 | Computer | West Elementary |
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F. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):

1. Purchase order \#3605002 - Scholastic Book Fairs - $\$ 12,418.33$ (the Intermediate School did not encumber their purchase order before charges were incurred)
2. Purchase order \#3604626 - Bob Sumerel Tire Co. - \$5,297.24
(the Transportation Department did not encumber their purchase order before charges were incurred)
3. Purchase order \#3605137 - Healthcare Billing Services - $\$ 14,613.06$ (the Special Services Department did not encumber their purchase order before charges were incurred)
G. Recommend approval of the Five Year Forecast.

Motion to accept the recommendations: $\qquad$ ; 2nd $\qquad$
$\qquad$ Begley ___ Berding $\qquad$ Hare $\qquad$ Kearns $\qquad$ Shorter

President declares motion $\qquad$ .

COMMITTEE REPORTS
A. Legislative Update - Michael Berding
B. Butler Tech - Michael Berding
C. Planning Commission - Brian Begley

## ANNOUNCEMENTS

May 24, 2016 - Last Day for Students
May 25, 2016 - Last Day for all Staff
May 28, 2016 - Graduation, 1:00 PM Cintas Center, Xavier University
June 2, 2016 - Board Meeting, 6:30 PM, FAB Conference Room A

## BOARD MEMBER COMMENTS

## RECESS TO EXECUTIVE SESSION TO DISCUSS:

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)

Motion to convene executive session: $\qquad$ ; 2nd $\qquad$
__ Begley ___ Berding ___ Hare__ Kearns ___ Shorter

President declares motion $\qquad$ .

President convenes executive session at $\qquad$ P.M.

President resumes regular meeting at $\qquad$ P.M.

ADJOURNMENT
Motion to adjourn: $\qquad$ ; 2nd $\qquad$
__ Begley ___ Berding ___ Hare__ Kearns ___ Shorter

President declares motion $\qquad$ .

President adjourns meeting at $\qquad$ P.M.

